

St Anthony's Primary School

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ADMINISTRATION OF MEDICATION IN SCHOOL

Parents/Guardians/Carers,

It is the responsibility of the parents/guardians/carers for the following

- All medication should be in date
- The school has an adequate supply of medication required
- Medication should be supplied in the original container and only dispensed as labelled
- Safe disposal of used or out of date medications
- Informing the school if medication has changed or is no longer required

From time to time, a child may be required to carry his/her medication or have it administered by a school member of staff. For ALL medication in school, the parent/guardian/carer **MUST** complete an Administration of Medication Form or request for a pupil to carry his/her Medication Form (available from school office or download from school website).

MEDICATION WILL NOT BE ADMINISTERED UNLESS THE APPROPRIATE FORMS ARE COMPLETED BY A PARENT/GUARDIAN/CARER **AND** APPROVED BY THE SCHOOL PRINCIPAL MS. FLEMING.

For safety reasons, pupils should **NOT** bring their medication to school, this should be brought by a responsible adult and left with the school principal. If your child requires an inhaler or any other type of medication it is your responsibility to ensure there is an adequate supply in school and that the medication is in date. A request for a pupil to carry his/her Medication Form should be completed.

Forms:

Form AM2 Request for a school to administer medication - AM2 Form School Website/School Office

Form AM3 Request for a pupil to carry his/her medication - AM3 Form School Website/School Office



Principal: Ms Á Fleming